



PAMBE GHANA

JOB OPPORTUNITY!! A CLASSROOM TEACHER FOR LLC!!

The La'angum Learning Centre, also known as La'angum Primary School, is located in Bumboazio, a village in the East Mamprusi District of the Northern Region. It is a community school, supported by PAMBE Ghana, a U.S.-based not-for-profit organization. The curriculum is based on the Montessori Method of education. Our mission is to create a school community that inspires children to realize their full potential, in a safe and nurturing environment. We strive for educational excellence for our students and staff, in a climate that fosters inclusion, dignity and respect. At LLC we have a deep belief in the ability of ALL students to learn.

Classroom Teacher Job Summary

We are looking for a confident and caring leader in the classroom to guide our students through our intentional and balanced curriculum. Our purpose at LLC is to enhance student learning with creative and energetic educators who share their love of learning with students and colleagues.

The teacher plans and creates instruction that supports the development of the cognitive, emotional, social, physical and spiritual growth of the child. S/he will create and maintain a safe, friendly and responsive classroom with hands-on, active learning experiences for the students.

The successful candidate will have knowledge and experience with current education best practices and have excellent communication skills. The successful candidate shall be a responsible professional who loves teaching young children with a wide range of strengths and abilities. S/he shall have the ability to provide differentiated learning experiences to students at different levels and according to their developmental needs.

Minimum Qualifications

- DBE, teaching certificate or HND from an accredited educational institution.
- At least two-years teaching experience at the basic school level
- Conscientious, responsible and resourceful.
- Passion and commitment to teaching and working with children
- Ability to communicate effectively, orally and in writing
- Demonstrated ability to live, work and thrive in remote rural conditions

YOU WILL FIND THE FULL JOB DESCRIPTION AT PAMBEGHANA.ORG/CAREERS.

If you have the drive and commitment to lead a classroom of young learners and help them grow and develop to their full potential, then email your application to aliceiddig@gmail.com by April 5th, 2018. Your application should **include**: 1) a letter of interest, 2) a current resume, with three references and 3) copies of any professional certificates.

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Website: www.pambeghana.org



PAMBE GHANA

CLASS TEACHER JOB DESCRIPTION

LA'ANGUM LEARNING CENTRE

"The end depends on the beginning"

The La'angum Learning Centre, also known as La'angum Primary School, is located in Bumboazio, a village in the East Mamprusi District of the Northern Region. It is a community school, supported by PAMBE Ghana, a U.S.-based not-for-profit organization. The curriculum is based on the Montessori Method of education. Our mission is to create a school community that inspires children to realize their full potential, in a safe and nurturing environment. We strive for educational excellence for our students and staff, in a climate that fosters inclusion, dignity and respect. At LLC we have a deep belief in the ability of ALL students to learn.

Job Title: Classroom or Lead Teacher

Location: Village of Bumboazio, East Mamprusi District

Accountable to: The Programme Director

La'angum Teacher Job Summary

We are looking for a confident and caring leader in the classroom to guide our students through our intentional and balanced curriculum. Our purpose at LLC is to enhance student learning with creative and energetic educators who share their love of learning with students and colleagues.

The teacher plans and creates instruction that supports the development of the cognitive, emotional, social, physical and spiritual growth of the child. S/he will create and maintain a safe, friendly and responsive classroom with hands-on, active learning experiences for the students.

The ideal candidate will have knowledge and experience with current education best practices and have excellent communication skills. S/he will be a responsible professional who loves teaching young children with a variety of strengths and challenges. S/he will have the ability to provide differentiated learning experiences to students according to their developmental needs. Above all, s/he will be committed to the development of the whole child: their intellectual, emotional, social, physical and spiritual growth.

Key responsibilities: the classroom teacher shall:

1. Create and maintain a safe, friendly and responsive classroom with hands-on, active learning experiences for students, in line with the Montessori philosophy and approach.
2. Be the guide, directing the children towards independence.
3. Make sure that all materials and equipment in the classroom are in good working order and work units are complete at all times.
4. Assess all students at the beginning of the school year to establish baseline data;
5. Carefully observe and keep records on student's individual progress;
6. Use review and assessment to further support individual learning needs.
7. Cultivate diligence, orderliness, responsibility, honesty and respect in the students.
8. Assist in planning and maintaining the outdoor environment.

9. Be responsible for the safety of the children in his/her class.
10. Follow-up on a student who has been absent for more than two days.
11. Establish and maintain a harmonious relationship with parents, fellow staff members and collaborators
12. Respond to a parent's concerns in a timely manner.
13. Participate in professional development activities (both within the school community and attendance at conferences and workshops) to increase his/her knowledge and teaching proficiency.
14. Prepare and schedule 3 individual communication sessions per year with parents about their children's school lives
15. Contact and meet with the parents of children with special needs as often as necessary.
16. Work with other staff members to prepare and hold at least two parents-teacher conferences during the school year.
17. Be actively involved in developing, planning and implementation activities designed to make the entire school a better learning environment.
18. Arrange for and prepare a substitute for your class in advance if you are going to be absent.
19. Plan, prepare, and organize all materials for substitutes, volunteers, parents or visitors
20. Be a role model for students and community at large "Good behaviour is better caught than taught".

Required Qualifications

- DBE, teaching certificate or HND from an accredited educational institution.
- At least two-years teaching experience at the basic school level
- Conscientious, responsible, resourceful and committed.
- Demonstrated ability to live, work and thrive in remote rural conditions
- Ability to communicate effectively, orally and in writing

Personal Qualities, Knowledge and Skills required of the Classroom Teacher

- A thirst for knowledge and passion for learning and teaching children
- Ability to embrace and adapt to new situations
- Ability to observe, make notes on individual children's work and their progress, and use observation notes to intervene appropriately.
- Ability to work independently with minimal supervision
- Flexible, ability to adaptable to change
- Ability to prioritize, organize and plan work under own initiative
- Ability to work independently as well as in a team
- Ready to be fully involved in the life of the school and its community, outside the classroom.
- Personal drive and self-motivation
- Ability to interact well with people from diverse backgrounds